



**PALM BEACH COUNTY  
PLANNING, ZONING & BUILDING DEPARTMENT  
BUILDING DIVISION**

**CONSTRUCTION BOARD OF  
ADJUSTMENTS AND APPEALS**

Name of Appellant: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

Address of Property Affected by this Appeal: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Code/Section/Title Being Appealed:**

**CODE:** \_\_\_\_\_

**SECTION:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

The undersigned hereby petitions the Construction Board of Adjustments and Appeals to call a public hearing, to evaluate the following decision, interpretation or grant a variance of the Florida Building Code 6th edition (2017), as amended by Palm Beach County. Included with this appeal petition is the required filing fee in the amount of \$250.00 payable to BCC-Palm Beach County.

**It is the responsibility of the petitioner to furnish pertinent information in writing, at least one week before the hearing date, in support of this petition.**

Decision of the Building Official is being appealed and on what condition: (See Sec. 113.4.1 attached). The Building Official is unable to grant Variances, only the Construction Board of Adjustments and Appeals may grant the Variance (see Sections 113.4.2 and 113.4.2.1 attached).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SIGNATURE OF APPLICANT**

**STATE OF FLORIDA  
COUNTY OF PALM BEACH**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

by means of [ ] physical presence or [ ] online notarization by \_\_\_\_\_, who  
Name of Person Acknowledging/Applicant

[ ] is personally known to me or [ ] has produced \_\_\_\_\_ as identification  
Type of I.D.

and who [ ] did or [ ] did not take an oath.

\_\_\_\_\_  
(Title or rank of Person Acknowledging, if any)

\_\_\_\_\_  
(Serial number of Person Acknowledging, if any)

**SEAL**

\_\_\_\_\_  
(Signature of Notary Public)

\_\_\_\_\_  
(Name of Notary typed, printed or stamped)

**DIVISION USE**

**DATE RECEIVED:** \_\_\_\_\_

**DATE REVIEWED:** \_\_\_\_\_

**MEETING SCHEDULED DATE:** \_\_\_\_\_

**DATE NOTICE SENT:** \_\_\_\_\_

**BUILDING DIVISION RESPONSE:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**BOARD ACTION: APPROVED:** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **ADJUSTED DATE:** \_\_\_\_\_